

Endeva e.V. is looking for an evaluator of DIGILOGIC (mid-term and end evaluation)

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1) About Endeva e.V.

Endeva e.V. is a not for profit, independent and interdisciplinary association. The purpose of the association is the promotion of sustainable development as well as the promotion of science and research on this topic. The purpose of the association is realized in particular through practice-oriented project and research work as well as information and knowledge transfer. To this end, the association cooperates with public and private sector organizations, both in Germany and internationally.

2) About the DIGILOGIC

DIGILOGIC is a 3-year project funded by the EUs Horizon2020-programme. The projects overall vision is to boost the cooperation and strategic partnership between European and African Digital Innovation Hubs (DIHs) by developing the first EU-AU decentralised DIH dedicated to smart logistics.

DIGILOGIC aims to foster the creation of a community of stakeholders (startups, SMEs, ICT professionals, public authorities, civil society, industries, local authorities, potential investors a.o.) to stimulate, shape and promote the adoption of emerging technologies for smart logistics solutions, through the deployment of a dynamic and impactful knowledge transfer and implementation programme. The project is centred around 6 DIHs in Europe and Africa.

The projects comprises of many different activities like peer-learning activities, challenges for innovators, a mentoring programme, (online) events and capacity building for youth and women.

More information at www.digilogic.africa

3) About the position

Endeva e.V. is looking for an M&E expert for the following assignment:

- 1/ the preparation of a mid-term M&E report for the DIGILOGIC project (03-06/2022)
- 2/ the preparation of a final M&E report for the DIGILOGIC project (07-10/2023)

The position is home based. The contract is expected to start on in February 2022 and end in October 2023.

4) Tasks

In 2021, Endeva has developed an M&E Framework which is available on the DIGILOGIC website: https://digilogic.africa/wp-content/uploads/2022/01/DIGILOGIC_D5.2_D20_Impact-Methodological-Framework_PU_v1.0.pdf

The following tasks are foreseen:

2022: Preparation of a mid-term Monitoring & Evaluation project report: The M&E report can be considered as a systematic assessment of project performance at mid-term.

It aims to

- 1/ evaluate the level of achievements towards the key set of project KPIs and overall project objectives so far
- 2/ understand potential challenges and problems and provide key recommendations to be addressed in the second part of project implementation.

Specific tasks include:

- Detailed review of relevant DIGILOGIC project reports (progress reports, strategies, plans a.o.)
- In-depth analysis of M&E data systematically collected by the different DIHs, data collected through the e-learning platform, and other sources (depending on the design of the M&E system)
- Development of additional evaluation methods to add insight, depth, and nuance to the results: this may include interviews, online surveys or a social network analysis.
- Systematic data analysis and reporting of quantitative and qualitative data on activities, outputs and outcomes achieved, progress made towards reaching the projects objectives
- Insights on the lessons learnt, recommendations and potential modifications that may be necessary for the second project half

Workplan Expert days

Task	No. of days (estimate)
Inception meeting with Endeava and consortium members to plan and implement M&E mid-term review	1
Project document review (documents are provided by Endeava and consortium members)	2
Analysis of pre-collected M&E data (data is provided by Endeava and consortium members)	2
Development of additional evaluation methods, implementation & analysis	8
Draft of M&E mid-term report (incl. 2 round of feedback)	7
TOTAL	20

2023

Preparation of a final Monitoring & Evaluation project report: This final M&E report will provide a systematic assessment of the project's achievements compared to planned objectives, outcomes, and outputs. It additionally aims to generate lessons learned for the project consortium members and project stakeholders.

- Detailed review of relevant DIGILOGIC project reports (progress reports, strategies, plans a.o.)
- In-depth analysis of M&E data systematically collected by the different DIHs, data collected through the e-learning platform, and other sources (depending on the design of the M&E system)
- Development of additional evaluation; this may include interviews, online surveys, focus group discussions
- Systematic data analysis and reporting of quantitative and qualitative data on activities, outputs and outcomes achieved, progress made toward reaching the projects objectives
- Multi-stage impact analysis
- Insights on the lessons learnt and recommendations

Workplan Expert days

Task	No. of days (estimate)
Inception meeting with Endeava and consortium members to plan and implement M&E mid-term review	1
Project document review (documents are provided by Endeava and consortium members)	3
Analysis of pre-collected M&E data (data is provided by Endeava and consortium members)	4

Development of additional evaluation methods, implementation & analysis	12
Draft of final M&E report (incl. 2 round of feedback)	10
TOTAL	30

Requirements

- Education/training: University qualification (German 'Diplom'/Master) in relevant field
- General professional experience: 5 years of professional experience in private sector development sector, ecosystem support, innovation support and entrepreneurship, with focus on Africa
- Specific professional experience: 3 years in monitoring, evaluation and learning
- Language: Proficient in written and spoken English
- Other: High degree of operational reliability, accuracy and accountability
- Other: Independent, organized and reliable working style

Cost structure

The contract will cover the days mentioned in the overview of tasks.

Please send any clarifying question to

Paola Zisman, p.zisman@endevea.org

To apply for this position, send us a CV showing the above-mentioned skills and experience and a financial proposal (including all taxes like VAT) latest by January 30, 2022 to:

Paola Zisman, p.zisman@endevea.org