

Endeva is hiring!

Intern (m/f/d)



Key information

- 3-6 months starting March 1st 2024 (or earlier)
- Full-time (5 days per week - 40 hours)
- In our Berlin office
- Application deadline: February 5th, 2024 (new extended deadline)

About Endeva

Endeva facilitates system innovations that serve people and planet.

We want to co-create a world where everyone thrives – a world with systems that are inclusive and regenerative. We innovate systems consciously and collectively to get to the future we want. Through collaboration, we can make it happen.

As a mission-led organization, we are independent and impact-focused. We see our clients as partners in our mission and often work with them over the long term to achieve tangible impact. This allows us to act as a trusted facilitator of co-creation even among parties who would not usually meet or collaborate.

- **Design:** We help you to discover and design new opportunities for a future that is both inclusive and regenerative.
- **Implement:** We assist you in implementing system innovations and effectively scaling sustainable solutions towards achieving the SDGs.
- **Evaluate:** We evaluate with a generative approach, enabling deeper connections between stakeholders, joint learning and co-design of future activities.

We work in a holocratic, self-managed organization with a core team of full-time staff and a global network of experts. We ensure high-quality end products by bringing together our excellent quality and process management capacities and our expertise in inclusive systems innovation with the specialist knowledge from our experts. Our values – impact, partnership, entrepreneurship, critical thinking, and joy – guide all our efforts in this endeavour. We are a certified BCorp and founding members of BCorp Europe. You can find more information about our work on our website: www.endeva.org.

About the position

We're looking for an intern to support the development and implementation of Endeva's projects.

- Starting in Q1 2024 (for 3-6 months)
- Full-time (40 hours per week)
- Our office is in Berlin, Germany

Your tasks include

- Conduct desk research on the topic and support interviews with key experts
- Support the technical facilitation and moderations of workshops
- Support the analysis and documentation of findings
- Support the team on project related organizational tasks such as meeting planning and note taking
- In addition to these project-related tasks, you will support the team on internal tasks, based on your experience and passion

Job Requirements

Please note that applicants must be enrolled at a university or similar institutions.

- At least 3 years of academic study in a relevant field (e.g. economics, business studies, policy or development studies, sustainability)
- Strong research and analytical skills
- Strong organizational skills and attention to detail
- Excellent oral and writing skills in English and ability present work in a structured manner
- Skilled in preparing convincing and well-structured presentation slides
- Independent, entrepreneurial, solution-oriented, curious and interested to learn, self-driven, open communication, team player and good humor

Our Offer

We offer 600 euros per month for a full-time position as well as a great learning experience and a very good working atmosphere in a highly motivated, young and dynamic team.

How to Apply

Interested candidates are invited to submit a CV and a cover letter explaining motivation and suitability against the criteria as set out in the job profile requirements in English to Tania Lessenska-Teodosiev, t.lessenska@endeva.org until February 5th, 2024.

Endeva is committed to creating an inclusive work environment where diversity is valued and where there is equality of opportunity. We actively seek a diverse applicant pool and therefore welcome applications from qualified candidates of all regions, countries, cultures and backgrounds. Selection of staff is made on a competitive basis and we do not discriminate on the basis of national origin, race, colour or ethnic background, religious belief, sex, gender identity and expression or sexual orientation, marital or family status, age or ability.